

26<sup>th</sup> September 2022

## AGENDA

Dear Councillor

You are summoned to a meeting of the:

**Town Development Committee**  
**to be held on Monday 3<sup>rd</sup> October 2022 at 7pm**  
**at the Civic Centre, Sambourne Road, Warminster, BA12 8LB**

Membership:

<b>Cllr Allensby (West)</b>	<b>Cllr Fryer (Broadway) (Chairman)</b>
<b>Cllr Cooper (Broadway)</b>	<b>Cllr Macfarlane (West) (Vice-Chairman)</b>
<b>Cllr Davis (East)</b>	<b>Cllr Syme (Broadway)</b>
<b>Cllr Fraser (West)</b>	<b>Mr Len Turner (Advisor)</b>

Copied to all other members for information.

Members of the public are warmly welcome to attend meetings of the council and its committees, unless excluded owing to the confidential nature of the business.

If you wish to contribute during public participation, please contact [admin@warminster-tc.gov.uk](mailto:admin@warminster-tc.gov.uk) prior to the meeting to enable this to be facilitated. If you do not wish to attend in person, the chairman may read out your contribution. The meeting may be streamed live and recorded. If you wish to view the meeting, please see the link on the Warminster Town Council Website [www.warminster-tc.gov.uk](http://www.warminster-tc.gov.uk) in the meetings diary.

Yours sincerely



**Tom Dommett CiLCA**  
**Town Clerk and Responsible Financial Officer**

1. **Apologies for Absence**

**To receive and accept** apologies, including reason for absence, from those unable to attend.

2. **Declarations of Interest**

**To receive** any declarations of interest under Warminster Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

3. **Minutes**

**3.1 To approve and sign** as a correct record, the minutes of the Town Development Committee meeting held on Monday 6<sup>th</sup> June 2022; copies of these minutes have been circulated and Standing Order 12.1 provides that they may therefore be taken as read.

**3.2 To note** any matters arising from the minutes of the Town Development Committee meeting held on Monday 6<sup>th</sup> June 2022.

4. **Chairman's Announcements**

**To note** any announcements made by the Chair.

5. **Questions**

**To receive** questions from members of the committee submitted in advance.

***Standing Orders will be suspended to allow for public participation.***

6. **Public Participation**

**To enable** members of the public to address the committee with an allowance of three minutes per person regarding any item on the agenda and **to receive** any petitions and deputations. The Chairman may read out statements submitted in advance.

***Standing Orders will be reinstated following public participation.***

7. **Reports from Unitary Authority Members**

**To note** reports provided which are relevant to this committee.

8. **Presentation on Brook Street Meadow – by Nigel Linge**

Brook Street Meadow is approximately 3.6 Acres of land. The land is bounded on the south side by Brook Street. On the east by tarmac footpath Warminster 11 and then by Fore Street Recreation Ground. On the north side is a wooded slope owned by Wiltshire Council. To the west there are a number of buildings between the site and Broadway Roundabout/Pound Street.

The community group Friends of Brook Street Meadow are keen to investigate the meadow's current status, and to see how it could be procured as a community asset.  
**Members to decide if any action needs to be taken at this stage.**

9. **Tynings Allotments**

There have been no new minutes received from the Allotment Committee.  
**Members to note**

10. **Local Highway and Footway Improvement Group (LHFIG)**

**Members to note the minutes of the LHFIG meeting on 6<sup>th</sup> July 2022.**

## **11. New Highways Issues**

### **11.1 Sambourne Road**

A local resident has been in contact with Unitary Councillors regarding increased parking along Sambourne Road. The effects of the increased parking have been road traffic collisions, wing mirrors being knocked off, resident's hedges being driven into.

**Members to consider forwarding a request to the Wiltshire Council's Local Highway and Footway Improvement Group (LHFIG) to look at improving safety of traffic and parking along Sambourne Road with a request to review the existing yellow lines.**

### **11.2 Sambourne School**

The Headteacher of the school has requested consideration of a safety barrier installation at the entrance/access point to the school, on The Beeches.

**Members to resolve what action if any to take.**

### **11.3 East Street – pavement camber**

A member of public has raised concern on a number of issues including of the camber of the pavements that have become an issue for elderly residents and people with balance difficulties.

**Members to resolve what action if any to take.**

### **11.4 Victoria Road / Grovelands Way junction**

A resident has submitted a highways improvement request form due to increased dangerous and illegal parking that is becoming increasingly dangerous and restricting the use of the junction. **(attached)**

**Members to decide whether to support the request.**

### **11.5 Ash Walk**

A resident has submitted a highways improvement request form **(attached)** regarding the no through road section of Ash Walk. Delivery vehicles are increasingly using the walk as a road to short cut through from Portway to Ash Walk. Pictorial evidence was also supplied. **(attached)**

**Members to decide whether to support the request.**

### **11.6 King Street/Brook Street**

A resident has requested the investigation of the possibility of implementing parking restrictions at the junction of King Street with Fore Street/Brook Street. Many vehicles park right up to the junction making visibility severely restricted for drivers of vehicles leaving King Street.

**Members to resolve what action if any to take.**

### **11.7 Pound Street/The Maltings**

The Maltings has requested changes to the waiting restrictions/road marking in Pound Street with additional double yellow lines. This was previously discussed by the Committee on 28th February 2022.

**Members to decide whether to support the request**

### **11.8 Elm Hill**

Members to consider forwarding a request for the Wiltshire Council's Local Highway and Footway Improvement Group (LHFIG) to look at improving safety for pedestrians walking along Elm Hill in view of the absence of any footpath or street lighting and with the increased number of vehicles using this road to access the military establishments

**Members to decide whether to support the request**

### **11.9 Portway Lane/Holly Bush Road**

A member of the public has requested yellow lines around Holly Bush Road near the junction with Portway Lane to improve road safety.

**Members to decide whether to support the request**

### **11.10 St John's Church, Bath Road**

A member of the public has requested investigation of the possibility of disabled parking bays by St John's Church, Bath Road.

**Members to resolve what action if any to take.**

### **11.11 Weymouth Street Parking**

A resident has submitted a highways improvement request form. They are concerned about an increase in dangerous parking that is restricting sight at the junction from Upper Marsh Road and Weymouth Street. Additionally, there has become increased parking on Weymouth Street on the opposite side to the designated parking bays.

**(attached)**

**Members to decide whether to support the request.**

## **12. Draft Warminster Town Centre Action Plan**

As part of Wiltshire Council Wiltshire Towns Programme, Town Councils have been invited to submit Draft Town Centre Action Plans. Wiltshire Council will review the submitted draft plans and advise on best practice and put forward a draft budget. Final versions of the plans are to be agreed by mid-autumn with a subsequent grant agreement, including key dates/deliverables. It is expected the grant for Warminster will be in the region of £20,000.

The Regeneration Working Group have considered the Draft Warminster Town Centre Action Plan (Attached) and recommend that it be submitted to Wiltshire Council.

**Members to Receive the Draft Town Centre Action Plan and Resolve that it be submitted to Wiltshire Council.**

## **13. Specialist Sat Navs**

The Local Government Association (LGA) are calling on the Government to take urgent action and use its forthcoming Transport Bill to require all HGV drivers by law to use specialist satnav devices. These are devices which include bridge heights, narrow roads, and roads unsuitable for trucks. They also allow the driver to input the lorry's dimensions - height, width, weight and load – so they are only guided along suitable roads.

On numerous occasions Councillors have highlighted, problems in Warminster, caused by drivers following Sat Navs down narrow and other unsuitable roads. **(attached)**

**Members to resolve whether to support the Local Government Association Campaign.**

**14. Malaby Biogas**

Malaby Biogas has raised the issue of Local Power Purchase Agreements (PPAs). If there is interest from the Town Council or other local organisations and business to buy their electricity direct from Malaby Biogas, then Malaby can look into the rules and regulations to see if they can establish a PPA which would be suitable. Unfortunately, existing consumer protection regulations mean that it isn't possible for them to sell electricity directly to householders.

Malaby estimate they currently generate renewable electricity equivalent to supplying approximately 35% of Warminster's households. From May 2012 to the end of July 2022 they have generated 70,659 MW (70.7 GW) of renewable electricity.

**Member to decide how to respond to the enquiry from Malaby Biogas**

**15. Closed-Circuit Television (CCTV) Sub-Committee**

**To note the minutes of the meetings held on Tuesday 14th June 2022 (see attached)**

**16. The Rural Market Towns Group**

The town council has been asked to join the Rural Market Towns Group (**attached**)

The subscription would be £130 per year. The Rural Market Towns Group is a lobby group that aims to increase opportunities for funding, influence policy decisions and shine a light on the impact that our Rural Market Towns have on our country's economic prosperity and quality of life, combining the voices of Rural Market Towns across England and play that voice into Central Government.

**Members to decide whether they would like the council to join.**

**17. Community Litter Pick**

Cllr Allensby has arranged a community litter pick on Saturday 1<sup>st</sup> October, 10:00am arrival and Warminster Civic Centre for allocation of litter pick zones. Litter pick begins at 10:30am. All equipment will be provided.

To assist in coordinating the litter pick, participants are asked to contact the town council to register their interest in advance. Free tea & coffee will be provided after the litter pick at the Civic Centre.

All members are encouraged to attend. Cllr Allensby will provide an report back for the meeting.

**Members to note**

**18. Community Speedwatch**

Cllr Syme to provide an update.

**Member to note**

**19. South West Operational Flood Working Group**

**Members to note any update from members of the South West Operational Flood Working Group.**

**20. Flood and Emergency Working Group**

Work continues on the updating the Warminster Flood Plan ready for winter 2022 and also on updating contingency plans for other possible emergencies.

**Members to note**

**21. Flooding issues in Warminster**

A meeting has been arranged for 3<sup>rd</sup> October with relevant agencies to discuss flooding issues in Fore Street and Deverill Road. Cllr Parks will provide an update.

**Members to note**

**22. Communications**

**The members to decide** on items requiring a press release and **to nominate** a speaker for any item on the agenda if required.

Minutes from this meeting will be available to all members of the public either from our website [www.warminster-tc.gov.uk](http://www.warminster-tc.gov.uk) or by contacting us at Warminster Civic Centre.

**Date of next meeting: Monday 5<sup>th</sup> December 2022**

### 6<sup>th</sup> July 2022 Meeting (Microsoft Teams) – Minutes

	Item	Update from previous meeting	Actions & Recommendations	Who
1.	<b>Attendees, Apologies &amp; Introductions</b>			
	<b>Present</b>	Cllr Bill Parks (WC - acting chair), Kate Davey (WC), Sarah Dearden (WC), David Ball (Corsley PC), Nikki Spreadbury Clew (LDPC/USPC), Cllr Sue Fraser (WTC), Simon Wager (MBPC), Jamie Fagan (UDPC), Bob Payne (SVPC), Tom Dommett (WTC), Len Turner (Warminster), Tony Jackson (WC), Nick Barton (SVPC).		
	<b>Apologies</b>	Cllr Andrew Davis (Chair), Cllr Pip Ridout (WC), Denise Nott (WC), Sarah Jefferies (HPC), Ken Winess (HPC), Cllr Macdonald (WTC), Anthony Potter (BPC), Kate Plastow (LDPC), Heather Parks (SVPC), Graeme Morrison (WC), Karungi Grant (CPC), Philip Holihead (Chapmanslade PC),		
2.	<b>Notes of the last meeting (6<sup>th</sup> April 2022)</b>			
		The minutes of the previous meeting held on the 6 <sup>th</sup> April 2022 were accepted and agreed.	Noted and agreed.	
3.	<b>Finance</b>			

	Item	Update from previous meeting	Actions & Recommendations	Who
		<u>Financial position at July 2022</u>  (a) 2022-23 allocation = £30,452.00 (b) 2021-22 underspend = £30,408.52 (c) 2022 -23 3 <sup>rd</sup> party Contributions £7,450 (d) Total Budget for 2022-23 = £68,310.52 (a+b+c) (e) Scheme commitments 2022/23 = £30,000.00 (f) Current Balance = <b>£38,310.52</b> (d-e)  Refer to attached finance sheet.	Noted and agreed.	
<b>4.</b>	<b>Priority Scheme List</b>			
4.1	<b>17-20-7</b> (03/02/20) High Street, Maiden Bradley.	Site meeting has taken place with PC Virtual footway no longer supported however a 20mph limit on High St / Back Lane/ Kingston Lane is requested. Consideration of new signs / gates on B3092 (southbound) Estimated cost, Speed Limit - £4000, gates/ signs £3000. <b>Agreed</b> – Allocate £7000, PC 25% of cost.  20mph speed limit assessment finalised. Two of the three routes assessed do not meet the criteria, however High Street is borderline and therefore an additional traffic survey is currently being conducted to determine if High Street meets the criteria.  <b>Update:</b> Confirmation that High Street formally meets criteria for a 20mph speed limit. Legal documents with the Traffic Order Team preparing for advertising. Consultation period 7 <sup>th</sup> July – 1 <sup>st</sup> August 2022.	<b><u>ACTION</u></b> Monitor and oversee implementation.	KD

	Item	Update from previous meeting	Actions & Recommendations	Who
		Village gate ordered with implementation imminent.		
4.2	<b>17-20-9</b> (21/07/20) A362 Corsley Heath	<p>Atkins are now in the process of completing the assessment as Covid restrictions have been lifted fully. I will send on the recommendations as soon as they have been received.</p> <p>KD chased recommendation 14/1/22. Assessment complete and recommendation being finalised. KD to send to PC as soon as it's received.</p> <p>Corsley PC commented on disappointment with recommendation and have challenged the decision at a strategic level.</p>	<p><b><u>DISCUSSION</u></b> Corsley PC informed the group their appeal had been turned down. They have subsequently submitted an alternative proposal for consideration for 40mph along whole route. Pending response/decision at a strategic level.</p> <p>Cllr Jackson supports 40mph speed limit and commented on possibility of a pedestrian crossing. The criteria for a pedestrian crossing were discussed and noted.</p> <p><b><u>ACTION</u></b> Group agreed no further action at this time. Remove and close.</p>	KD
4.3	<b>17-21-3</b> (08/02/21) Park Lane, Heytesbury	<p>There are two 30 mph speed limit signs at either end of Park Lane and the chicane at Riverbank, Mill Farm and Heytesbury Mill experiences a lot of traffic and walkers. The Parish Council would like to establish whether safety signs could be installed to warn car drivers. This area is often used as a diversion when accidents occur on the A36 and many vehicles are not aware of the tight bend or that larger vehicles struggle to get through.</p> <p>Heytesbury Parish Council have confirmed support and funding contribution for these improvements.</p> <p>Cost estimate £1,000 (CATG £750, PC £250) Group agreed top priority and implement.</p> <p><b>Update:</b> Works anticipated to be completed on site imminently.</p>	<p><b><u>ACTION</u></b> Monitor and oversee implementation.</p>	KD

	Item	Update from previous meeting	Actions & Recommendations	Who
4.4	<b>17-21-4</b> (12/02/21) Heytesbury village	<p>The village of Heytesbury has many young families using buggies and the elderly population using buggies finding it difficult to navigate hard footpaths to get to local facilities and the school. Some work has been done in dealing with overhanging hedges, but the Parish Council would like to know if there is the possibility of a review in the village generally with advice on what might be possible to make transfer routes easier.</p> <p>Heytesbury Parish Council have confirmed support and funding contribution for these improvements.</p> <p>Cost estimate £4,500 (CATG £3,375, PC £1,125) Group agreed top priority and implement.</p> <p><b>Update:</b> majority of works complete. Last dropped kerb located opposite the pub was left as we were requested not to install due to a royal visit booked. The remaining work will be completed when the programme permits.</p>	<p><b><u>ACTION</u></b> Monitor and oversee implementation.</p>	KD
4.5	<b>17-19-2</b> (23/09/19) A36 / B390 Knook & Heytesbury	<p><b>24/2/21</b> Martin Rose confirmed he has previously asked contact at Highways England for information on future schemes in this area with no response. Denise Nott confirmed grass cutting south of junction is partly WC partly HE responsibility. Denise agreed to chase HE at appropriate time to maintain area sufficiently.</p> <p>Attended site meeting with Cllr Parks and have agreed some minor road marking improvements at the junction. Please see attached proposal plan with a cost of approx. £800 (CATG £600, PC £200) Group agreed to make top priority and implement.</p>	<p><b><u>ACTION</u></b> Monitor and oversee implementation.</p>	KD

	Item	Update from previous meeting	Actions & Recommendations	Who
		<b>Update:</b> Chased implementation of road markings June 2022. Order to be sent to contractor during July.		
4.6	<b>17-21-9</b> (11/3/21) Chapmanslade A3098	<p>Concerns regarding existing street lighting between Cleyhill Gardens and Wood Lane junctions. The change in demographic due to recent developments means there will be more children using this footway early in the morning to access public transport to school. Request for additional street lighting be affixed to BT poles numbers 6120818, at the Old Chapel and 6120807 at No 55 High St on the basis of increased footfall along poorly maintained footways which constitute a safety hazard.</p> <p>CATG allocated £4,500 funding. Chapmanslade PC confirmed 25% contribution to the scheme, up to £1,500.</p> <p><b>Update:</b> Chased Street lighting engineers for progress update June 2022. Order to be sent to contractor early July for implementation by end of October at the latest.</p>	<b><u>ACTION</u></b> Monitor and oversee implementation by Street lighting team.	KD
4.7	<b>17-21-10</b> (21/6/21) Corsley, Sturford Lane junction with A362	<p>This is a dangerous junction for traffic emerging onto A362. Traffic from the west is generally travelling at 50mph (at least) along a straight highway - heavy lorries using this as a runway to build up speed to get up the hill leading to Picket Post roundabout. Traffic from the east is travelling at speeds up to 50mph along the A362, through a triple bend with three junctions - Longhedge x 2 and Sturford Lane. From the Sturford Lane junction it is impossible to see oncoming vehicles hidden by two of the triple bends until the last moment, the problem is exacerbated by a bus shelter.</p>	<p><b><u>DISCUSSION</u></b> Corsley PC commented on their disappointment in the length of time it has taken to be completed.</p> <p><b><u>ACTION</u></b> Monitor and oversee implementation.</p>	KD

	Item	Update from previous meeting	Actions & Recommendations	Who
		<p>Request for warning signs and road markings to highlight the junction and raise awareness for drivers to reduce their speed.</p> <p>Second site meeting undertaken in Dec 2021. Agreed proposal. Please see plan at end of agenda. Revised estimate £1,200 (CATG 75% = £900, PC 25% = £300).</p> <p>CATG allocated £900 funding. Corsley PC confirmed contribution.</p> <p><b>Update:</b> Chased implementation of road markings June 2022. Order to be sent to contractor during July.</p>		
4.8	<b>17-21-15</b> (7/9/21) Crockerton, A350 – dropped kerbs	<p>On the A350, directly opposite Five Ash Lane, the footpath has no dropped kerb on one side, where it passes over the private road, making it impossible for wheelchair and mobility scooter users to travel between Longbridge Deverill and Warminster. It is also difficult for those pushing pushchairs and prams.</p> <p>Request for dropped kerbs to be installed. Group agree to move to priority 2 until space becomes available on priority 1 list.</p> <p>LDPC have provisionally set aside £300 contribution pending formal estimate when this issue reaches priority 1 list.</p> <p>Group agreed to move to priority 1 and allocate ballpark estimate of £1,000.</p> <p><b>Update:</b> Order placed with contractor with anticipated completion later this calendar year.</p>	<p><b><u>DISCUSSION</u></b> Between Cllr Jackson and Nikki Spreadbury Clew regarding original requester. Nikki will report back to resident on time scale accordingly.</p> <p><b><u>ACTION</u></b> Monitor and oversee implementation.</p>	KD

	Item	Update from previous meeting	Actions & Recommendations	Who
4.9	<b>17-21-17</b> (6/10/21) Horningsham, Heavens Gate car park	<p>Regular visitors to the Longleat Estate often park at the free car park across the road from the access path to Heaven's Gate. This is a dangerous crossing for pedestrians with traffic often approaching at dangerous speeds, seemingly unaware of the potential hazard of cars slowing to turn into the car park and numerous pedestrians.</p> <p>The Parish Council has been approached with asking if there is any possibility of applying for some safety measures, such as road markings and warning signs.</p> <p>Group agreed to move to priority 1 and allocate £1,000. PC to confirm contribution.</p> <p>Horningsham PC have confirmed Longleat Estate have provided permission for the signs to be erected in the verge.</p> <p>Horningsham PC have confirmed contribution now.</p> <p><b>Update:</b> Order placed with contractor with anticipated completion later this calendar year.</p>	<p><b><u>ACTION</u></b></p> <p>Monitor and oversee implementation.</p>	KD
4.10	<b>17-21-14</b> (16/8/21) Upton Scudamore, A350 – Bus shelters	<p>The two bus shelters on the A350 at Upton Scudamore towards Warminster and Westbury, have no sides and passengers waiting are open to all the elements on a fast and busy road. It has become more apparent as School children now have to get the bus as opposed to a taxi pick them up.</p> <p>KD explained costs in region of £6,000-£7,000 and maintenance liability of replacing bus shelters.</p> <p>USPC have reviewed installation/maintenance costs and confirmed they wish to initially</p>	<p><b><u>DISCUSSION</u></b></p> <p>USPC explained the suggestion from the bus shelter company is not practical for this site due to growth of vegetation makes access difficult. This is a request stop so residents need to be able to see bus coming/lack of visibility if turn shelter facing other way. Can move back into verge to accommodate all panels.</p> <p>Comments from Cllr Jackson regarding future of bus shelters and on demand bus services. Discussion with Cllr Parks and Nikki highlighting a need for elderly residents. Confirmed not an objection.</p>	

	Item	Update from previous meeting	Actions & Recommendations	Who
		<p>proceed with one shelter on the Warminster bound side of A350.</p> <p>Group agreed to move to priority 1 and allocate £5,250 with 25% contribution from USPC £1,750 confirmed.</p> <p><b>Update:</b> After receiving further information from USPC on the shelter type, quote requested from company, awaiting response.</p>	<p><b><u>ACTION</u></b> Respond to bus shelter company to explain the site in more detail and come to an agreement which USPC are content with.</p>	KD
<b>5.</b>	<b>Pending Schemes</b>			
5.1	<b>6661</b> Codford High Street. Signs to Lyons Seafood	<p><b>18/06/20</b> Sign proposals to be submitted to HE for approval and agreement.</p> <p><b>12/11/20</b> Awaiting response from HE. MR to resubmit proposal.</p> <p><b>24/02/21</b> KD chased contact at HE for a response via email 10/2/21, awaiting response.</p> <p><b>29/6/21</b> KD chased contact at HE for a response via email, awaiting response.</p> <p>Codford PC have responded to confirm this is still an issue therefore KD has chased HE again for a response on 12/10/21. HE response received and sent to PC for review. PC have confirmed they wish to proceed with the HE 3<sup>rd</sup> party works team process for this signing request. KD has asked HE to outline process and next steps.</p> <p><b>Update:</b> KD chased National Highways third party works team again 16/06/22. Awaiting response.</p>	<p><b><u>ACTION</u></b> Consider the response received from National Highways third party works team and update Codford PC accordingly.</p>	KD
5.2	<b>17-20-6</b> B390 Chitterne	<p><b>21/7/21</b> Chitterne PC confirmed they wish to wait a while longer for tourism to increase again</p>	<p><b><u>DISCUSSION</u></b> Nikki Spreadbury Clew explained the internal changes with Chitterne PC including Nikki</p>	

	Item	Update from previous meeting	Actions & Recommendations	Who
		<p>before carrying out a coach survey. Discuss again at the next meeting.</p> <p><b>Update:</b> Contacted Chitterne PC to confirm next steps with this issue June 2022. Requested representative attends next meeting. Awaiting response.</p>	<p>stepping in as interim clerk. Once all positions on the parish council have been filled there will be further discussion on this issue.</p> <p><b><u>ACTION</u></b> Confirm issue is still a local priority and how they wish to progress it</p>	Chitterne PC
5.3	<b>17-20-19</b> (11/12/20) New Road, Codford	<p>New Road – from the village shop to the junction of Green Lane is a popular pedestrian route. It is also a very busy road with high volumes of traffic but has no footway on either side for pedestrians. Request for white line along one side of the road to give pedestrians safe right of way.</p> <p><b>21/7/21</b> This issue was not discussed as there was no representative from Codford PC in attendance. Defer to next meeting and request Codford PC attend to discuss issue.</p> <p>KD email to request site meeting sent to Codford PC on 29/6/21. Awaiting response.</p> <p>Site meeting took place 16/3/22 with Cllr Parks and Codford PC. Walked the length of New Road and discussed options. KD followed up findings with Codford PC highlighting the difficulty with providing a virtual footway but agreed to carry out a traffic survey to determine vehicle volume, speed, and type before finalising a decision.</p> <p><b>Update:</b> Traffic survey results received. Virtual footway not a safe or viable option at this site. PC informed accordingly.</p>	<p><b><u>ACTION</u></b> Group agreed to remove and close issue as request confirmed as not viable.</p>	KD

	Item	Update from previous meeting	Actions & Recommendations	Who
5.4	<b>17-21-2</b> (22/01/21) Junction off High Street to Cherry Orchard, Codford	<p>Ongoing parking issues and traffic into Cherry Orchard because of access to the school and doctor's surgery. Parish Council now allow use of village hall car park for visitors.</p> <p>Request for direction signs on verge at the junction to direct traffic into village hall car park.</p> <p><b>21/7/21</b> This issue was not discussed as there was no representative from Codford PC in attendance. Defer to next meeting and request Codford PC attend to discuss issue.</p> <p>KD email to request site meeting sent to Codford PC on 29/6/21. Awaiting response.</p> <p>Site meeting took place 16/3/22 with Cllr Parks and Codford PC. Walked the length of Cherry Orchard and discussed options. Potential proposal to install a directional parking sign at the High Street junction with Broadleaze leading to the village hall car park to encourage more use. Ball park estimate in the region of £500. Contribution confirmed.</p> <p><b>Update:</b> Order placed with contractor with anticipated completion by end of summer.</p>	<p><b><u>ACTION</u></b> Monitor and oversee implementation.</p>	KD
5.5	<b>17-21-16</b> (26/9/21) Sutton Veny - SIDs	<p>The Parish Council are looking into purchasing a Speed Indicator Device that would be able to be moved across four different locations in the village. At this stage we are just trying to ascertain the cost of erecting four suitable poles on the verge at the side of the highway, close to the entrances of the village within the 30mph speed limit.</p> <p>Sutton Veny PC have met with Denise and</p>	<p><b><u>DISCUSSION</u></b> SVPC explained their frustrated by survey delayed. When the surveys were finally actioned, there was no contact with PC and put in wrong places. Cllr Parks emphasises with the current unfortunately situation. Suggests new counts in different positions.</p> <p><b><u>ACTION</u></b> KD to submit new surveys at the socket</p>	KD

	Item	Update from previous meeting	Actions & Recommendations	Who
		<p>Martin Rose and got quotes for SIDs. PC meeting early February to agree budget and confirm supplier. Nicki Spreadbury Clew confirmed they applied for SID and installation works all through Area Board grant, effective and speedy process.</p> <p><b>Update:</b> Site locations received from SVPC. Ball park estimate for each SID socket is £500 per socket. Eligibility criteria to be checked on all selected sites before SID deployment commences.</p>	request site locations to confirm eligibility.	
5.6	<b>17-21-18</b> (6/10/21) Horningsham village hall/Water Lane – virtual footway	<p>It has been brought to the attention of the Parish Council that pedestrians walking out of the village hall are now in danger due to the increased volume and speed of the traffic. It is requested that a white line be put in as a virtual footpath outside the hall as there is enough width within that road area to implement it.</p> <p><b>Update:</b> Site meeting with Cllr Parks on 23.6.22 Virtual footway not viable at this location as it does not link to any existing infrastructure. Edge line road markings agreed on site, proposal plan attached. Estimate in the region of £1,000 (LHFIG = £750, 25% contribution = £250)</p>	<p><b>DISCUSSION</b> Horningsham PC confirmed contribution via email prior to meeting. Group agreed to fund and implement as per proposal plan.</p> <p><b>ACTION</b> Order works and implement.</p>	KD
5.7	<b>17-21-21</b> (10/11/21) Kings Street, Warminster	Residents of this road have contacted the town council to raise the issue of road safety for residents, pedestrians, and cyclists on King Street. Residents have increasingly experienced, speeding vehicles cutting through from Fore Street to South Street – in both directions. The road has a significant narrowing halfway up the street – to 25 feet which makes the road a single car width. The road has a straight line of sight from top to bottom. Cars therefore speed increasingly using the road to cut through. Request for access only restriction	<p><b>ACTION</b> Warminster TC to check whether the form has been submitted and if confirmation has been received.</p>	WTC

	Item	Update from previous meeting	Actions & Recommendations	Who
		<p>on King Street, single speed hump sited at narrowest point of King Street and for the existing SLOW marking to be refreshed.</p> <p>Denise confirmed this was previously looked at as speeding issue with Martin Rose originally suggesting traffic survey.</p> <p>Group agreed Warminster TC to submit Traffic survey form.</p>		
5.8	<b>17-22-1</b> (14/01/22) Corsley A362 Village gates	<p>The A362 which passes through the centre of the village is a very busy 'A' road with a high density of vehicles including very heavy HGV's. There are two stretches of the A362 which have 40mph limits. An analysis of DFT data shows that within those two areas there are 4 'hot spots' for RTA's. These are at or near The White Hart, The Royal Oak, Deep Lane and the intersection of the 40mph and 50mph limits near Sturford House.</p> <p><b>Update:</b> Site meeting held June 2022. Please see attached proposal plan for discussion. Cost estimate to supply &amp; install three standard village gates with associated signing work is in the region of £4,600 (LHFIG = £3,450, 25% contribution = £1,150)</p>	<p><b><u>DISCUSSION</u></b> Corsley PC confirmed contribution. The PC has written to the verge landowner for permission and awaiting response. Confirmed the supply and installation of the gates by Wiltshire Council contractor.</p> <p>Group agreed to fund and implement as per proposal plan.</p> <p><b><u>ACTION</u></b> Order works and implement once written permission has been received and recorded.</p>	KD
5.9	<b>17-22-2</b> (14/01/22) Corsley A362 SID posts	<p>The A362 which passes through the centre of the village is a very busy 'A' road with a high density of vehicles including many 6 and 7 axle HGV's. There is currently an 18t limit westbound but no weight limit eastbound. There are two stretches of the A362 which have 40mph limits.</p> <p><b>Update:</b> Site meeting held June 2022. Please see attached proposal plan for discussion. Cost estimate to supply &amp; install two SID sockets is in</p>	<p><b><u>DISCUSSION</u></b> Corsley PC confirmed contribution.</p> <p>Group agreed to fund and implement as per proposal plan on the basis the sites meet eligibility criteria.</p> <p><b><u>ACTION</u></b> Investigate traffic survey previous carried out at these sites to review results.</p>	KD

	Item	Update from previous meeting	Actions & Recommendations	Who
		the region of £1,000 (LHFIG = £750, 25% contribution = £250)	Send a copy of SID practise note out with minutes.	KD
5.10	<b>17-22-3</b> (19/01/22) Corsley A362 horse warning signs	<p>Horse riders using Bridleways Cory 2 and Cory 41 must negotiate crossing the A362. The crossing is on the straight section of road between Corsley Heath and Long Hedge which is national speed limit. It is a popular overtaking spot where traffic is at its fastest. To exit Cory 41 riders, have a limited view and need to advance to the road edge to see approaching traffic. The hedges, especially spring to autumn block the riders view of the road and drivers cannot see the Bridleway. Because of this many local riders are too scared to use the Bridleways for fear of the very real risk of an accident at the road crossing.</p> <p><b>Update:</b> Site meeting held June 2022. Please see attached proposal plan for discussion. Cost estimate to supply &amp; install two warning signs is in the region of £1,200 (LHFIG = £900, 25% contribution = £300)</p>	<p><b>DISCUSSION</b> Corsley PC confirmed contribution.</p> <p>Group agreed to fund and implement as per proposal plan.</p> <p><b>ACTION</b> Order works and implement.</p>	KD
5.11	<b>17-22-4</b> (13/2/22) Bishopstrow SID deployment	<p>Bishopstrow Village is situated on the main route between the Wylve Valley Villages, Sutton Veny, Corton etc, and Warminster. In particular it is the main route between the town and the villages for access to the popular primary and secondary schools in the area and to the Sutton Veny Trading Estate. The village has had an active Speed Watch group for several years, despite their efforts there remains a high incidence of speeding through the village.</p> <p>The Parish Meeting wish to purchase a Speed Indicator Device that would be moved between up to 3 sites on the Sutton Veny Road through the village. This request is for approval of the</p>	<p><b>DISCUSSION</b> KD explained correspondence with Bishopstrow PC representative Mr Potter asking that this issue remain open whilst a request has been made to review the criteria for SID Deployment, this is currently ongoing.</p>	

	Item	Update from previous meeting	Actions & Recommendations	Who
		<p>sites and for funding for the installation of the poles to mount the device.</p> <p><b>Update:</b> SID deployment can only take place in locations where traffic surveys have highlighted it meets the criteria for intervention. Location 1 and 3 do not meet the criteria for SID deployment following the results of the recent traffic surveys. Where sites meet the criteria a ballpark estimate for each SID socket is in the region of £500 each.</p>		
6	<b>New Requests submitted since last meeting</b>			
6.1	17-22-5 (08/06/22) Upper Deverills B3095 HGV traffic	<p>The Parish has recently published a Parish Plan. This has highlighted that traffic, including road safety on the B3095 and the reduction of HGV traffic is the greatest concern for residents.</p> <p>Residents have a range of traffic related concerns. These include the sheer volume of traffic, speeding on the B3095 through villages and between villages, speeding on other unclassified roads, safety for all road users, safety on narrow bends, damage to verges and HGV related problems.</p> <p>The Parish Council recognises that the problems are widespread but is not clear on the most appropriate set of measures to tackle this.</p> <p>The Parish Council would like to meet Wiltshire Council Officers on site and to visit the B3095 and other unclassified roads and discuss the options that might be available to help the villages address the traffic problems.</p>	<p><b><u>DISCUSSION</u></b> UDPC representative commented on village issues. Concerns over speed, volume, and HGVs.</p> <p>Group agreed to prioritise the issue.</p> <p><b><u>ACTION</u></b> Arrange site visit with PC to look at issues on B3095. Advise Cllr Newbury and Cllr Parks of dates available for a site meeting in due course.</p>	KD

	Item	Update from previous meeting	Actions & Recommendations	Who
6.2	17-22-6 Warminster, Chapel Street & Bread Street HGV traffic	<p>Residents face issues in both Chapel Street and Bread Street. They detailed examples the corner buildings on entry and exit from the two roads being visibly damaged as the vehicles turn into them, given the tight turns.</p> <p>Details were given of these heavy goods vehicles being mere millimetres from the cottages' frontage on one side of the road and parked cars on the opposite side. It was felt that this was highly dangerous as this meant that residents could not exit their homes and windows that open outwards had to be kept closed in order that they were not broken off by the large vehicles. One heavy goods vehicle had become stuck in the street which meant that residents had to be contacted and climb in through the boot of their cars, climb over the seats to then reverse their cars out to enable the lorry to have enough room to manoeuvre out of the street.</p> <p>Residents request improved signage to restrict heavy goods vehicles from both roads. They asked for Improved signage indicating narrow roads and not suitable for HGV'S: Chapel Street, Bread Street and part of Bradley Road.</p>	<p><b><u>DISCUSSION</u></b> Cllr Jackson comments on a recent discussion with Martin Rose regarding the feasibility of a width restriction. Investigate feasibility of unsuitable for HGV signing at Bradley Road junction with Deverill Road.</p> <p><b><u>ACTION</u></b> Arrange site visit with WTC, Cllr Jackson and Cllr Fraser to look at signing options.</p>	KD
6.3	17-22-7 Warminster Deverill Road waiting restrictions	<p>The junction of Deverill Rd and Marsh Street. This is a very busy junction with cars, buses, tankers, vans and refuse collection lorries using it daily. Often, residents and customers at the Bell and Crown public house park very close to the junction- well within 10 metres - and it makes it difficult to manoeuvre at the junction.</p> <p>It is suggested double yellow lines are needed in that area, close to the junction, and on the brow of the slight rise just past the garages on Marsh St, and on the hedge-lined part of the road so as</p>	<p><b><u>DISCUSSION</u></b> Cllr Jackson commented he is not supportive of the issue but feels it would be useful to discuss this at same site meeting as above 6.2.</p> <p><b><u>ACTION</u></b> Arrange site visit with WTC, Cllr Jackson and Cllr Fraser to look at issue in more detail.</p>	KD

	Item	Update from previous meeting	Actions & Recommendations	Who
		to avoid people parking where access to the junction is restricted.		
<b>7</b>	<b>AOB</b>			
7.1	Waiting Restriction requests list attached to agenda for discussion. Group agreed to gather more sites and wait for October meeting to decide if they want to promote a batch of waiting restrictions this financial year.			
7.2	Factory Lane/West Street, Warminster – HGV traffic causing damage to property originally raised at CATG via reference 17-20-16 in 2020, more recent concerns raised again by resident for this issue to be investigated again. –Warminster TC do not support re opening issue Cllr Fraser commented without wall this would still be an issue. Wall erected by resident on highway land. Cllr Jackson agreed with Cllr Fraser and commented with store reopening more traffic and parking evident. Group agreed to reopen project to investigate signing. WR request to be submitted by WTC and looked at as per 7.1 above at next meeting. Cllr Fraser and Cllr Jackson to meet with me to discuss with issues 6.2, 6.3 raised above.			
7.3	KD explained the importance of allocating funding this financial year to ensure budget is adequately allocated to projects as early in the financial year as possible to ensure no loss of monies at the end of the year. Send out guidance notes of LHFIG and cost of highways works with minutes.			
<b>8.</b>	<b>Agreement of Priority 1 schemes (Max 5 to be progressed at any one time)</b> Note: Issues which are ‘Greyed out’ indicate schemes where orders have been issued but are awaiting implementation.  <b>Issues highlighted in Yellow are awaiting approval from the Area board</b>  1. 17-20-7 High Street, Maiden Bradley. 20mph limit and Gateway on B3092 - <b>£7000</b> (CATG - £5250, Maiden Bradley PC £1750.00) 2. 17-20-9 A362 Corsley Heath – Speed Limit Review - <b>£2500</b> (CATG £1875.00, Corsley PC £625.00) 3. 17-21-3 Park Lane, Heytesbury warning signs - <b>£1,000</b> (CATG £750, Heytesbury PC £250) 4. 17-21-4 Heytesbury village various dropped kerbs in the village - <b>£4,500</b> (CATG £3,375, Heytesbury PC £1,125) 5. 17-19-2 A36 / B390 Chitterne road marking improvements - <b>£800</b> (CATG £800) 6. 17-21-9 A3098 Chapmanslade street lighting improvements - £6,000 (CATG - £4,500, Chapmanslade PC £1,500) 7. 17-21-10 Corsley, Sturford Lane Signing & Road Marking improvements - £1,200 (CATG - £900, Corsley PC £300) 8. 17-21-15 A350 Crockerton dropped kerb - £1,000 (CATG - £750, LDPC - £250) 9. 17-21-17 Horningsham Heavens Gate car park signing improvements - £1,000 (CATG - £750, HPC - £250) 10. 17-21-14 A350 Upton Scudamore bus shelter replacement - £7,000 (CATG - £5,250, USPC - £1,750) 11. 17-21-2 High Street junction with Broadleaze, Codford parking direction sign - £500 (CATG - £375, Codford PC - £125) 12. 17-21-18 Horningsham Water Lane road markings - £1,000 (LHFIG - £750, HPC - £250) 13. 17-22-1 A362 Corsley village gates - £4,600 (LHFIG - £3,450, Corsley PC - £1,150) 14. 17-22-2 A362 Corsley SID sockets - £1,000 (LHFIG - £750, Corsley PC - £250) 15. 17-22-3 A362 Corsley horse warning signs - £1,200 (LHFIG - £900, Corsley PC - £300)			

[Type here]

	Item	Update from previous meeting	Actions & Recommendations	Who
9.	Date of Next Meeting - 5 <sup>th</sup> October 2022 via MS Teams			

## Highways Officer – Kate Davey

### 1. Environmental & Community Implications

- 1.1. Environmental and community implications were considered by the CATG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

### 2. Financial Implications

- 2.1. All decisions must fall within the Highways funding allocated to Warminster Area Board.  
2.2. If funding is allocated in line with CATG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Warminster Area Board will have a Highways funding balance of **£32,460.52.**

### 3. Legal Implications

- 3.1. There are no specific legal implications related to this report.

### 4. HR Implications

- 4.1. There are no specific HR implications related to this report.

### 5. Equality and Inclusion Implications

- 5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

### 6. Safeguarding implications – none.

## Warminster CATG

### BUDGET 2022-23

£30,452.00 CATG ALLOCATION 2022-23

£30,408.52 2021-22 underspend

### Contributions

Maiden Bradley PC - 20mph limit and gateway	£1,750.00	Confirmed
Warminster Boreham Rd resident for H bar markings	£150.00	TBC
Heytesbury PC - warning signs	£250.00	Confirmed
Heytesbury PC - various dropped kerbs	£1,125.00	Confirmed
Chapmanslade PC - street lighting improvements on A3098	£1,500.00	Confirmed
Corsley PC - Sturford Lane signing & road marking improvements	£300.00	Confirmed
Longbridge Deverill PC - A350 Crockerton dropped kerb	£250.00	Confirmed
Horningsham PC - Heavens Gate car park signing & road marking Imp	£250.00	Confirmed
Upton Scudamore - A350 bus shelter replacement	£1,750.00	Confirmed
Codford PC - High Street / Broadleaze junction parking direction sign	£125.00	TBC

### Total Budget

**£68,310.52**

### Commitments carried forward previous years

A36 Codford High Street - Lorry Route Signs	£0.00	Awaiting National Highways feedback
Maiden Bradley - High Street / Back Lane 20mph limit. Gateway on B3092	£7,000.00	£4000 Speed Limit / £3000 Gateway (Land Owner to cut back hedge)

### New Schemes 2022/23

B390/A36 Knook junction road marking improvements	£800.00	Estimate
Heytesbury, Park Lane warning signs	£1,000.00	Estimate
Heytesbury village various dropped kerbs	£4,500.00	Estimate
A3098 Chapmanslade street lighting improvements	£6,000.00	Estimate
A362 Corsley Sturford Lane signing & road marking improvements	£1,200.00	Estimate
A350 Longbridge Deverill, Crockerton dropped kerb	£1,000.00	Estimate
Horningsham Heavens Gate car park signing & road markings	£1,000.00	Estimate
Upton Scudamore bus shelter replacement	£7,000.00	Estimate
High Street / Broadleaze junction parking direction sign, Codford	£500.00	Estimate

Total commitment **£30,000.00**

**Remaining Budget £38,310.52**

NOTES:

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Wiltshire Council (100049050) 2022



**Traffic & Network Management**  
County Hall, Bynessa Road, Trowbridge  
Wiltshire, BA14 8JD  
Tel: 0300 4560100  
Website: [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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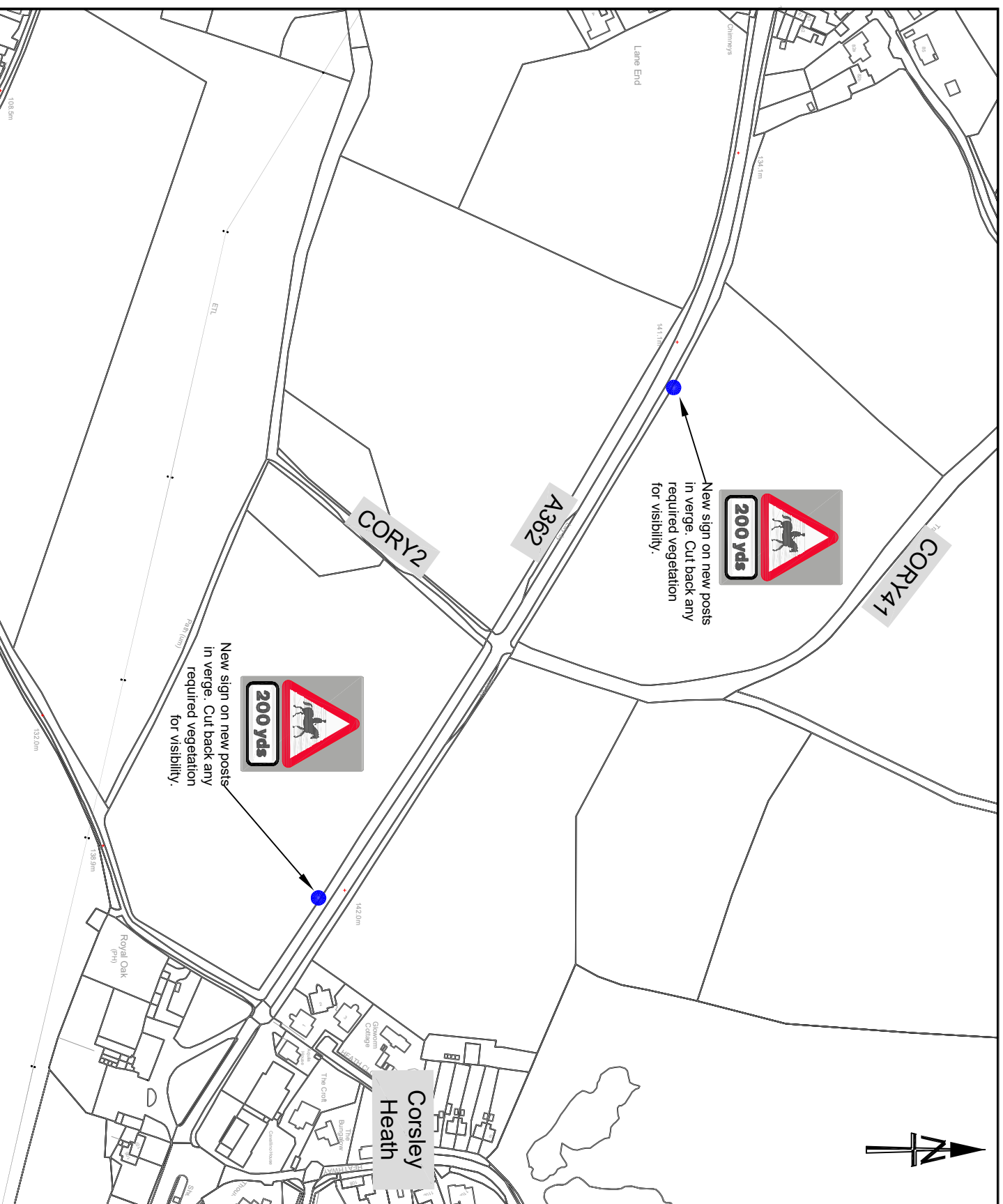
PROJECT:

WARMINSTER LHF IG SCHEME  
A362 CORSLEY HORSE WARNING SIGNS

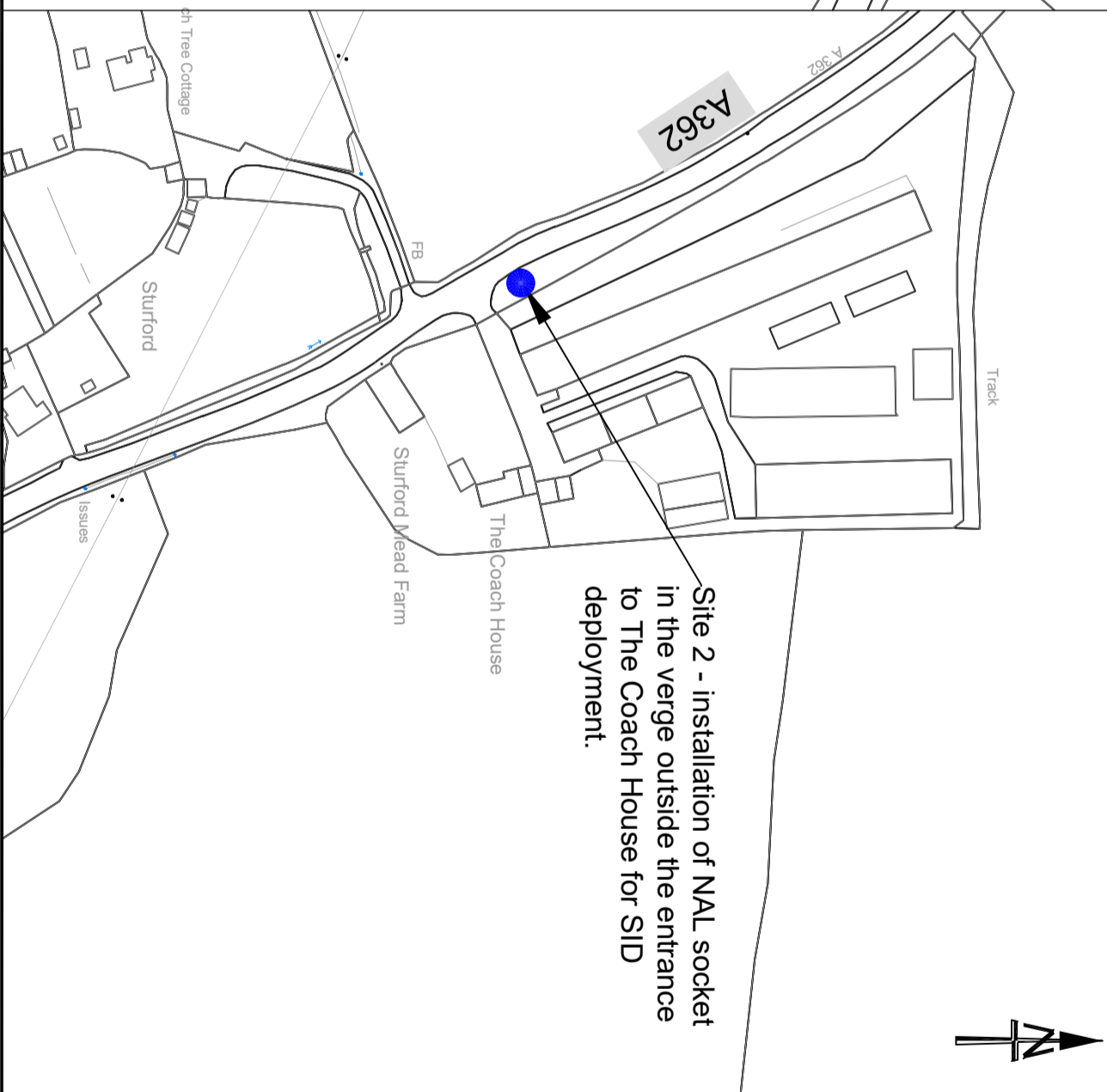
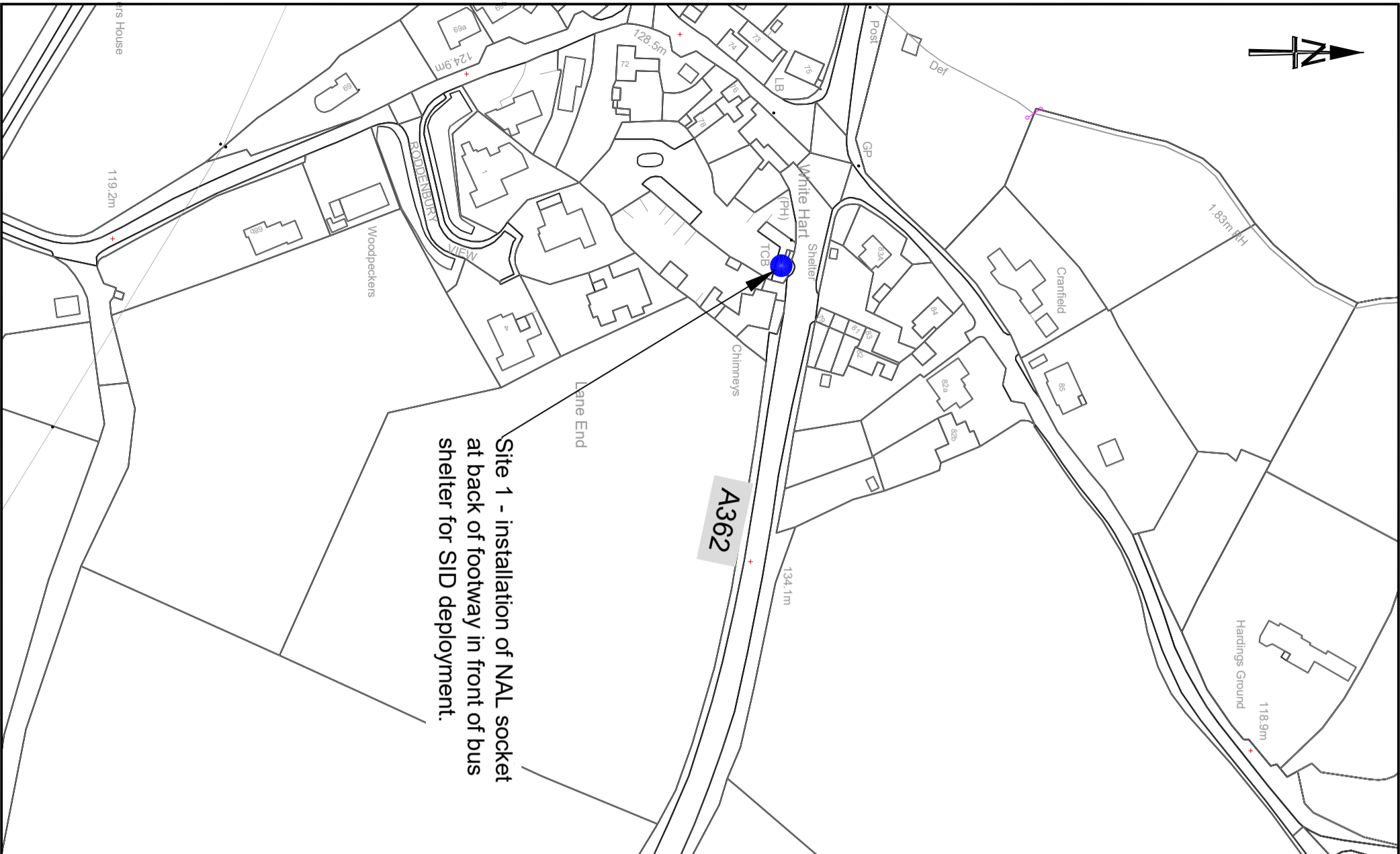
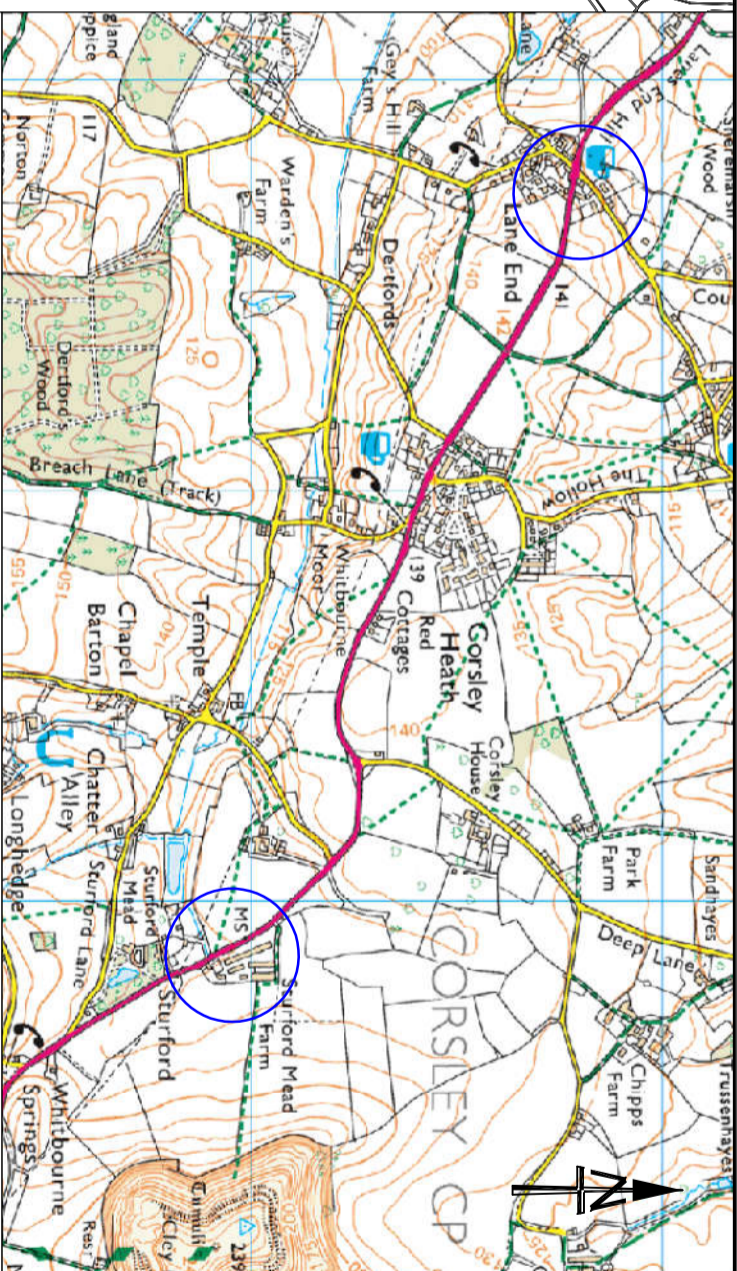
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Traffic & Network Management

County Hall, Bythessea Road, Trowbridge  
Wiltshire, BA14 8JD

Tel: 0300 4560100  
Website: www.wiltshire.gov.uk

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PROJECT:

WARMINSTER LFHG SCHEME  
A362 CORSELEY SID SOCKETS

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en

183.1m

180.8m

Drain

1.52m RH

EI Sub Sta

Picket Post

A362

A362

Site 2 - Proposed location for village gate installation on both sides. Replacement posts & speed limit terminal signs included.

0 100m

North Arrow



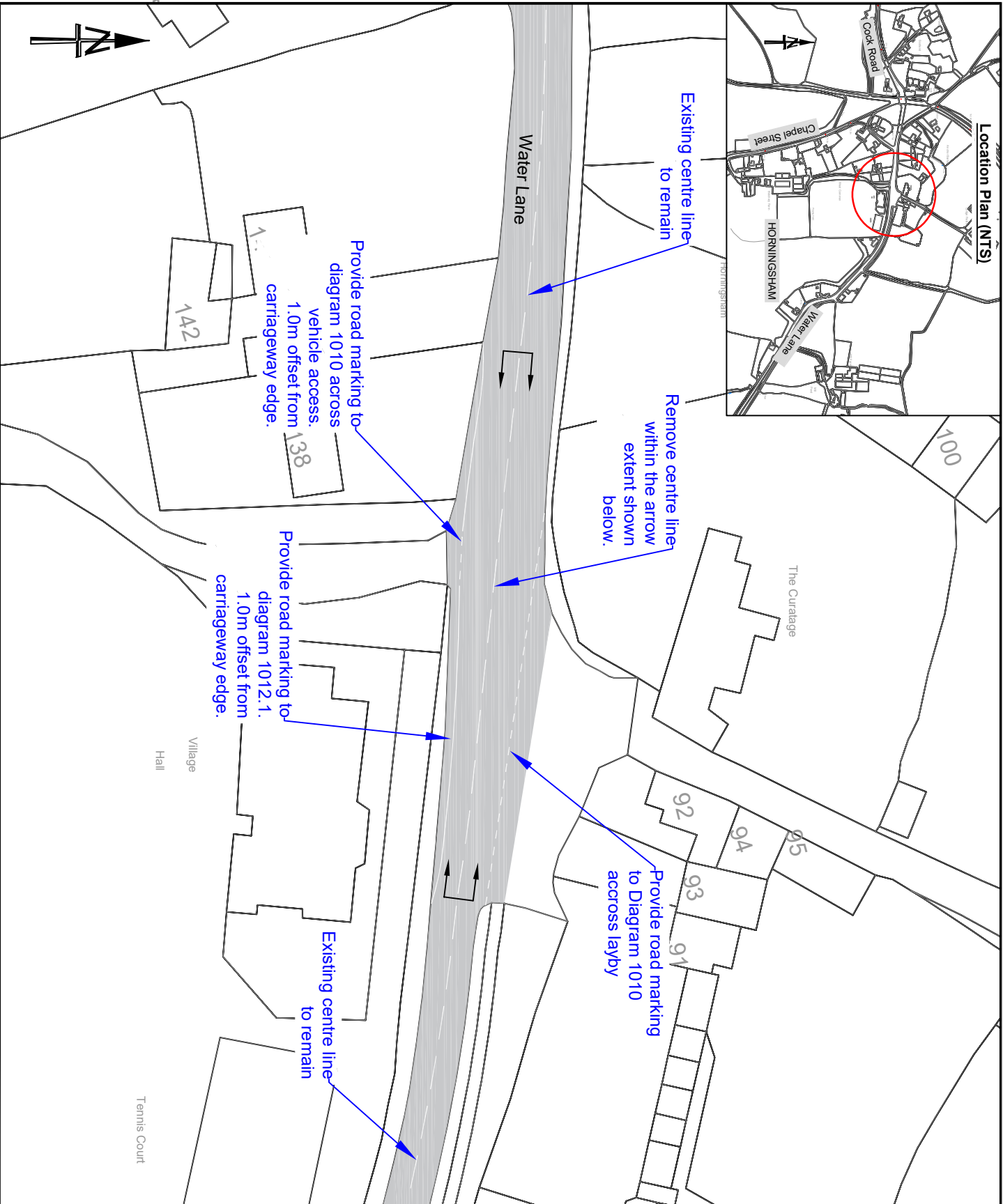
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PROJECT:

WARMINSTER LHFG SCHEME  
HORNINGSHAM ROAD MARKINGS

DRAWING TITLE:

LINING PLAN

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Warminster LHFIF - Parking restriction requests

Road	Issue/request	Year submitted	Existing restrictions in the area?	Notes/other considerations
<b>Warminster was last reviewed in 2017, implemented in 2018</b>				
Beech Avenue	Request to install DYL opposite and either side of access to the Old Silk Works	2022	✓	Merits action to protect access and visibility. Supported by WTC
Norridge View / Grovelands	Junction parking and obscured visibility	2022		Highway Safety concerns - makes sense for DYL junction protection
The Ridgeway	Parking within turning head causing access issues	2022	×	Be aware that punitive restrictions in residential areas are often controversial and when a TRO is advertised, considerable objections can be raised resulting in the proposals being abandoned.
Upper Marsh Road	Access and visibility issues (No.s 83A and 83) Refuse and emergency vehicles been prevented from using the road due to poor parking.	2021	×	Clearly merits action. Confirm with Waste team if access issues are ongoing
<b>Codford</b>				
High Street / Cherry Orchard	Junction parking and obscured visibility - risk to peds especially as near school and large vehicles have been using the footways to pass.	2020	×	Highway Safety concerns - makes sense for DYL junction protection
High Street / Green Lane	Junction parking and obscured visibility	2020	×	Highway Safety concerns - makes sense for DYL junction protection
High Street - opposite St. Peter's Church	Inconsiderate parking, blocking accesses and obscured visibility	2020	×	Highway Safety concerns - makes sense for DYL junction/visibility protection

# Highways Improvement Request Form

## Contact Details

Name:		Date:	
Address:			
Telephone No:			
Email Address:			

## Issue Details

Location of Issue:	
Community Area:	
Parish or Town Council:	
Nature of Issue: (Max 600 characters)	
How long has it been an issue?	
What would you like done to resolve this issue? (Max 600 characters)	
Have you been in touch with your local Wiltshire Councillor? (Yes/No)	

***This form needs to be completed and e-mailed or sent to your local Town or Parish Council.  
Town and Parish contact details are available via the link below:***

<https://cms.wiltshire.gov.uk/mgParishCouncilDetails.aspx>

<b>Town or Parish Council Comments:</b> (To be completed by Town or Parish Council only - Max 600 characters)

## Warminster Town Council - Town Development Agenda 12.09.22

### Parking at junction of Victoria Road and Grovelands Way

View from corner of Grovelands Way looking west



View from centre of Victoria Road looking west



View from centre of Victoria Road looking west



View from Grovelands Way looking south



Illegal parking outside Co-Op



Driver's view heading towards pedestrian crossing



View from west of pedestrian crossing looking east



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## Highways Issues:

### 11.5 Ash Walk No through road examples:

From Portway/Dorothy Walk



From Ash Walk



Example of regular attempts to drive through the 'no through road'



Aerial view of no-through road – Ash Walk



# Highways Improvement Request Form

## Contact Details

Name:		Date:	29 July Click here to enter a date.
Address:			
Telephone No:			
Email Address:			

## Issue Details

Location of Issue:	ASH WALK LANE - entrance from Minster Church		
Community Area:	Choose an item.		
Parish or Town Council:			
Nature of Issue:	Delivery drivers following SatNavs trying to get to Manor Gardens from the Minster Church		
How long has it been an issue?	At least four years		
What would you like done to resolve this issue?	A notice at the Minster end saying: - No turning ahead or access to numbers 30-40 Ash Walk only		
Have you been in touch with your local Wiltshire Councillor? (Yes/No)	Choose <del>an</del> item. NO		

**This form needs to be completed and e-mailed or sent to your local Town or Parish Council.**

**Town and Parish contact details are available via the link below:**

<https://cms.wiltshire.gov.uk/mgParishCouncilDetails.aspx>

**Town or Parish Council Comments:** (To be completed by Town or Parish Council only)

Section 1 – Applicants Details	
Applicants Name (if more than 1 applicant, please fill in section 6): [REDACTED]	
Address:	[REDACTED]
Postcode:	[REDACTED]
Phone:	[REDACTED]
Email address:	[REDACTED]
Details of request location:	Upper Marsh Road / Weymouth street.

## Section 2 - The Issue

Please give as much detail regarding the issue/problem as possible. For example is the request due to school, commuter, worker or shopper parking, HGV's parking in restricted streets, inappropriate resident parking, etc. Include as much information as possible relating to days and time of day when the problem occurs.

Inappropriate car parking at the junction of Upper Marsh Road / Weymouth Street. Cars are parking right up to the junction which when turning into Upper Marsh Road is a hazard as cars are met with oncoming cars overtaking the parked ones. This parking has increased since the town park's upgrade. It also happens at school pick up/dropping off, church services and Warminster Towns F.C. home matches. Both side parking on Weymouth street when park is busy is also an issue.

## Section 3 - Safety Concerns

Does the issue raised have any particular impact on road safety? For example do you know of any accidents that have occurred due to the problem and were the police/emergency services involved, do you have any dates that accidents occurred? Are there concerns with visibility of the highway, for example parked vehicles obscuring sight lines at junctions

Yes. Poor visibility when crossing Upper Marsh Road especially for school children. Accident on the 31.08.22 car overturned – services attended.

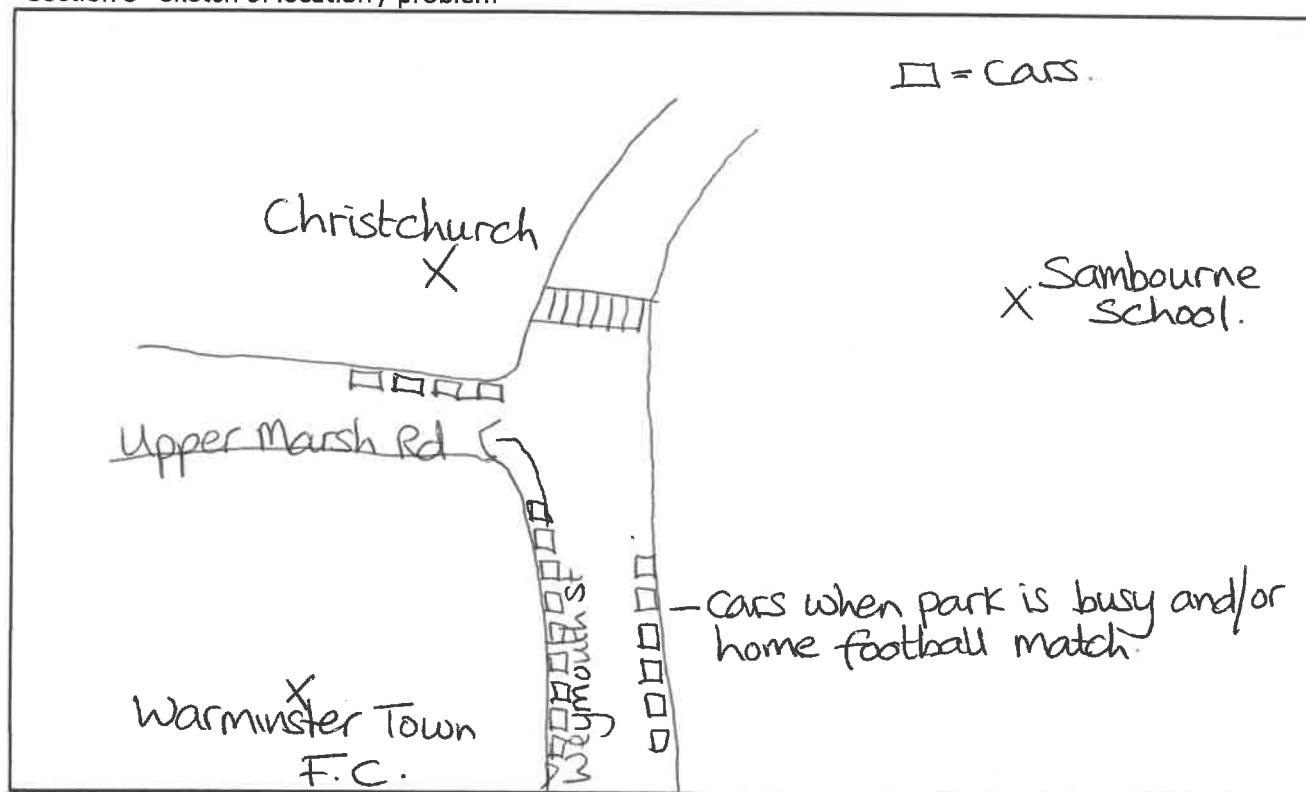
Speed is an issue and although there is a 20 MPH limit around the school, no consideration has been given to the children who then have to cross Weymouth street and Upper Marsh Road.

## Section 4 - Access Issues

Have there been any issues with access for Emergency Services, Public Transport or have there been occasions when your bins weren't emptied due to access issues. If so was this reported to the relevant authority, to whom and when?

N/A

## Section 5 - Sketch of location / problem



## Section 6 - Additional supporting signatures and addresses (continue on additional sheet if required)

[illegible]

# WARMINSTER TOWN CENTRE ACTION PLAN

#wonderfulwarminster

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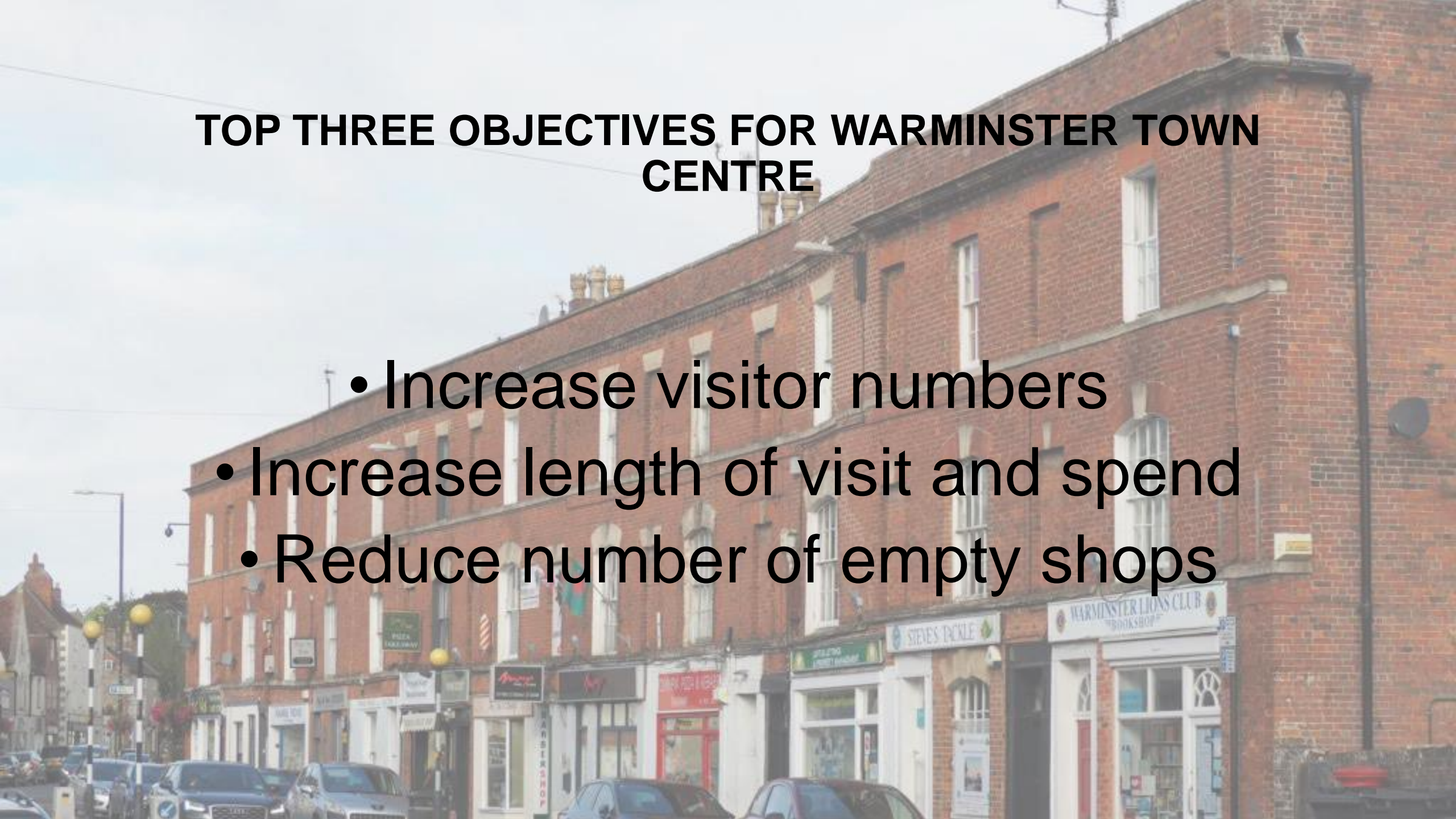
## TOP THREE OBJECTIVES FOR WARMINSTER TOWN CENTRE

- **Historic**
- **Independent**
- **Varied**



# TOP THREE OBJECTIVES FOR WARMINSTER TOWN CENTRE

- Increase visitor numbers
- Increase length of visit and spend
- Reduce number of empty shops





# WARMINSTER - OVERVIEW

Warminster is a historic market town with a population of around 17,500. There are approximately 7,500 households including Warminster Garrison.

Warminster has almost 200 shops – far more than Melksham, Calne and Westbury which have a very similar number of residents. In Wiltshire, only Salisbury, Trowbridge, Chippenham and Devizes have more shops.

**Over half the shops are independents and around 75% are independent or a local/regional chain.**

Warminster has a number of strongly established events such as Spring in the Park, Inspire Music Festival and the Warminster Carnival.

Warminster has over 220 listed buildings. Many of these are concentrated in the Town Centre – particularly East Street, Market Place, High Street, George Street and Silver Street.

Warminster has a Waitrose, Morrisons and Lidl and other national chain stores.

# WARMINSTER - A RANGE OF FACILITIES

- Shopping Malls – Three Horse Shoes, The Cornmarket and Chinns Court.
- Fairfield Road Retail Park (Station Road) – includes Waitrose, Lidl, B&M, and Argos.
- A host of independent and local shops.
- Pubs, restaurants and takeaways.
- A weekly market on Fridays (run by Wiltshire Council)
- A library.
- The Athenaeum Centre which hosts a diverse range of theatrical and community groups, classes and activities. The Victorian auditorium has hosted shows, plays, concerts, local drama & dance groups, cinema and events.
- Night Clubs/bars and pubs/restaurants are part of a night-time economy.
- Town Centre CCTV – is being upgraded. A new system will be in place in 2023.
- The Lake Pleasure Grounds – is an award winning park which has a large number of attractions including a splash pad, skatepark, tennis courts, putting green, play areas and more. The tennis courts will be upgraded for 2023.

# SWOT ANALYSIS

## Strengths

Lake Pleasure Grounds – draws people to the town  
Large Number of shops  
Many New Shops  
Range of Supermarkets  
Good public transport links  
Town Council Road sweeper  
Town Council Hanging Baskets  
CCTV – Safe environment

## Weaknesses

Lack of resources/funding  
Poor signage  
Number of empty buildings and buildings with scaffolding  
Poor state of East Street as a gateway to the town  
Traffic congestion in town centre  
Central Car Park is visually unattractive

## Opportunities

Close to other attractions e.g. Longleat, Stonehenge  
Centre Parcs  
Easy access to green space, walks and hills  
Improvements to pedestrian links in the town centre  
Improvements to street furniture  
Encourage visitors to the Lake Pleasure Grounds to combine visit with shopping/eating/drinking  
Newly formed Chamber of Commerce

## Threats

Frome, Bath and Salisbury easy to get to  
First Impressions for visitors poor  
Number of dilapidated buildings  
Cost of Living Crisis impacting upon the viability of businesses and lead to further empty premises

# WARMINSTER TOWN CENTRE – A VISION

- Mutually supportive businesses promoting Warminster as a shopping and event destination.
- A strong online presence to attract people to the town.
- Developing a coherent town identity for marketing.
- Encouraging greater pedestrian circulation via information boards, town trails, publicity and events.
- Further promoting #wonderfulwarminster – Independent shops, destination town park.
- Promoting our beautiful countryside, the perfect place for a holiday stay.
- Ending the blight of empty shops by bringing them back into use, by shop dressing and/or conversion to residential use.
- Make the town more walking/cycling friendly.
- Develop a green/eco vibe for the town linked to shop local.
- Improved tourism brown signage and carpark signage.
- Even safer with a new state of the art CCTV system.

# WARMINSTER – EVENTS

Warminster has some established events, well supported by the local community and which attract people to the town. These include:

- Spring in the Park – annually in May – approx. 5,000 attendees.
- Inspire Music Festival – annually in June.
- The Garrison Sports, Health and Wellbeing Day – held in July.
- The Imber Bus – 3,000 plus people visit the lost village of Imber – every August.
- Carnival Fun Day – annually in September.
- Warminster Carnival – annually in October.
- Christmas Lights Switch On and Indoor Christmas Market – held in November.

These existing events can be made bigger and better. Further events are already being planned, see below. This list is not exhaustive.

Lions Book Festival.

Ice cream and Bubbles Festival - The perfect summer combination.

Summer at the bandstand.

Warminster Wobble / The Big Bike Ride.

Lake Pleasure Ground Centenary Celebrations 2024.

# WARMINSTER - A SAFE ENVIRONMENT

Warminster recognises the need for a safe environment. Warminster has decided to invest in a new state of the art CCTV system. This will be in place at the start of 2023.

Warminster also has

- Shop watch - radio communication between shops and the CCTV control room.
- Pub Watch – liaison between pubs/bars, police and CCTV to, for example, ban offenders from all premises in the town centre.
- There is a separate CCTV system in Three Horseshoes Walk Shopping Mall as well as individual shops and businesses having their own CCTV.
- Close liaison between the Town Council and the local Community Policing Team including PCSO's.
- The Town Council runs the CCTV control room in partnership with Westbury Town Council. It is manned by a combination of paid staff and volunteers. Images are recorded 24/7. There have been a number of recent high profile successes against professional shoplifting gangs.

# WARMINSTER – TOWN TRAILS

Warminster is enthusiastic about town trails. Retailers felt that they had encouraged people to visit different shops and parts of the town. Even local residents could be stuck in a rut and visit only the same few shops.

- Retailers have organised their own shop trail – e.g. Summer 2022 and Halloween 2021.
- The Christmas Window Competition and Jubilee Window Competition (run by the Town Council) act is a similar way.

There are already town trails ideal to be converted for use by QR codes:

- The Blue Plaque Trail – 20 historic buildings in the Town Centre.
- Hidden Bird Trail – by local artist Tanya Hinton who has painted birds on many buildings.
- The Tree Trail – which covers the Town Park.

## **Others possible trails include:**

Churches Trail, History Trail, Murder Trail, Heritage (Open Day) Trail.

It is believed that competition trails need to be regularly changed or refreshed and that investment in prizes makes them more effective.

# WARMINSTER – INCREASING ONLINE PROFILE

Online and social media are seen as vital to attracting customers to Warminster.

- Shop Local Warminster is a Facebook group which promotes businesses in the BA12 area and encourages the community to “shop local”. Local businesses are welcome to join the group and post about their products, offers, events and news.
- See <https://www.facebook.com/groups/217962596401625>  
#warminster #wonderfulwarminster #shoplocalwarminster
- We want to shout about our offer and bring visitors into the town. Our collective online presence will help build a vibrant town centre.
- Warminster Town Council will work with other organisations and businesses with an online presence to improve mutual support and co-operation.

Three training needs for local shops that have been identified are:

- \* How to set up a social media/online presence
- \* How to use social media effectively (existing users)
- \* Maximising the benefit of social media

# SUPPORT FOR THE TOWN CENTRE ACTION PLAN

- The Town Centre Regeneration Working Group supports the Action Plan.
- The bunting, flags and pennants put up in the Town Centre in conjunction with Wiltshire Council and City Dressing were generally positively received.
- A consultation meeting was held with local businesses at the Town Council Offices. Local businesses were enthusiastic about the Town Centre Action Plan and the programme set out by Wiltshire Council. The enthusiasm has led to move to revive the Warminster Chamber of Commerce.
- Warminster Town Council's Town Development Committee has backed the Action Plan.
- Warminster Town Council works with a range of partners who have a presence in the town centre on an ongoing basis.
- The Town Council is set to review and revise its Town Centre Plan as part of its ongoing review of the Neighbourhood Plan.
- The updated Town Centre Plan and Neighbourhood Plan will provide the basis for the medium and longer-term aims for the town centre.

# DELIVERING THE VISION

- The top demand from retailers when asked was “You Are Here” maps. People visiting the town can think they have “done” the shops while often missing the majority of shops. Clear guidance would stop Warminster's hidden gems being so hidden.
- Visitors coming to the town can find car parking confusing and not clearly signed. This needs to be improved.
- Visitor guide maps – printed and online versions need to be available to highlight the extent of the town centre and publicise the independent shops and other businesses.
- Town trails are every effective in ensuring people go beyond their usual shop and explore other businesses within the town – desirable prizes are a key factor in maximising the benefits.
- Empty shops particularly in key locations spoil the shopping/visitor experience. Temporary window dressing of some empty shops will alleviate the problem while work continues on a longer-term solution.
- Events such as the Christmas Lights Switch On and the proposed Lions Book Festival generate tremendous positive publicity and interest in the town – extra funding would take these events to a higher level.
- If only 20% of Wiltshire businesses have an online presence, Warminster is no doubt similar. If they are to thrive, an online presence is vital, therefore social media and website marketing support for retailers is vital.

# WARMINSTER – PROPOSED INITIATIVES

- “You are here” maps Information Points – at key points including Railway Station, Town Park, Car Parks etc.
- Improved Car Park Signage.
- Visitor guide maps – printed and online.
- Trail Apps promotions/prizes.
- Window dressing of key empty shops.
- Christmas Lights Switch On extra funding.
- Lions Book Festival funding.
- Social media and website marketing support for retailers.
- Improved brown tourist signage.



Looking ahead for Warminster Town Centre

Medium Term



# REVITALISATION - VIBRANT WILTSHIRE PROGRAMME

Warminster is particularly keen to utilise the High Street Business Start Up Grant and the Business Diversification Grant

The programme will support the development of currently underutilised or vacant spaces located in Wiltshire market town centres. The focus will be on bringing new types of uses into the area, strengthening and diversifying the current High Street offer.

## **High Street Business Start Up Grant**

This grant will provide funding to businesses looking to open in a currently empty retail unit in the high streets. The aim of the grant is to bring empty retail premises back into use and the grant range is anticipated at £2,500 to a maximum of £10,000. Exceptional circumstances will be considered.

## **Business Diversification Grant**

It is important for a high street business to be able to adapt and diversify to survive. This grant will be available to high street businesses and is anticipated to provide a range of funding from £500 to £10,000. Applicants will need to set out a clear proposal for support.

The Town Council will work with local businesses to publicise the scheme and to assist applicants in making successful bids for funding.

# MARKET

A very common request is for a bigger and better market

It is suggested that revitalising the Market is investigated further

Considerable thought needs to be given to the practicalities of a market.

Issues to be explored include:

- What Type of Market – should it have a theme ?
- Location - what sites are available and suitable ?
- Availability of power supply and other utilities
- Possible road closures
- How frequent? What day ? What times of day ? What time of year
- Target Customers ?
- Could there be an indoor market ?
- Benefits and disadvantages of a market

# FAQ - EMPTY SHOPS

A very common question is what can be done about the empty shops in Warminster. The town council has recently written to all owners/landlords/estates agents of seemingly empty properties asking why they were empty and asking what assistance the town council could provide to help bring them back into use.

Responses were typically

- The building was already being actively marketed or was being prepared for active marketing
- The owner was not interested in doing anything with the building
- The owner could not be contacted or have not yet responded

The town council will continue to try and engage with others to bring empty buildings back into use. Warminster has a relatively low level of empty shops when compared to the national average.

The Wiltshire Council proposed High Street Business Start Up Grants may encourage people to bring buildings back into use. The Neighbourhood Plan Review may identify redevelopment opportunities. The Government has also announced plans for new legislation to force empty properties back onto the market after being empty for 12 months. Whether this actually happens remains to be seen.

- The Town Council does not have any control of what type of shops are opened in Warminster.

# FAQ - CAR PARKING CHARGES & RATES

Many of the public car parking spaces in Warminster are owned Wiltshire Council

- We are aware that some town council's operate various parking schemes designed to entice people to their towns.
- Westbury Town Council operates a scheme offering one hour's free parking – this currently costs £31,000 to implement. A similar scheme for Warminster would likely cost considerably more.
- If funding was to be available in the future, there would have to be clear criteria set to judge the benefits of any such scheme.
- Currently Warminster Town Council refunds up to 2 hours parking as part of the Warminster Parking Partnership scheme
- Business rates are another common concern and it is sometimes suggested the town council could cut business rates. Business rates are set by Central Government not the town council.
- People have asked why Warminster Town Council doesn't let out shops at a reduced rent. Warminster Town Council does not have a portfolio of retail or business premises in the Town Centre to rent out. It would be up to owners and landlords to set rental rates.

# FUTURE PLANS

- The Town Council is set to review and revise its Town Centre Plan as part of its ongoing review of the Neighbourhood Plan.
- The updated Town Centre Plan and Neighbourhood Plan will provide the basis for the medium and longer-term aims for the town centre.
- The West Urban Extension will bring 1,500 new houses to Warminster – we will work to ensure that these new residents have Warminster as their number one shopping destination.





## Stop bridge chaos by banning faulty satnavs, say councils

HGV drivers should be banned from using standard car sat navs that are leading them to crash into bridges or get stuck down narrow local roads that specialist lorry satnavs avoid, councils urge today.

Transport  
20 Aug 2022

The Local Government Association (LGA), which represents councils in England and Wales, said communities are still being blighted by incidents where lorries have blocked streets, got stuck in villages and crashed into bridges as a result of driving down routes not suitable for their size or weight, often after being taken there by a satnav.

Incidents this year included:

- a [\*\*Tesco lorry blocking a street in Bristol for 15 hours\*\*](#), with the lorry being so badly wedged it could only be moved by a crane
- a [\*\*lorry carrying paint crashed into a bridge in Leicestershire\*\*](#), spilling substantial amounts of paint over the road and blocking it for over 12 hours
- in Swindon, [\*\*the Wotton Bassett Rail Bridge being struck again by a lorry last year\*\*](#), one of numerous incidents that had taken place over the last 20 years
- in Somerset, [\*\*a car transporter becoming wedged on a local country lane\*\*](#), blocking access to homes in the area.

Councils are calling on the Government to take urgent action and use its forthcoming Transport Bill to require all HGV drivers by law to use specialist satnav devices rather than currently only advising. These are devices which include bridge heights, narrow roads, and roads unsuitable for trucks.

They also allow the driver to input the lorry's dimensions - height, width, weight and load – so they are only guided along suitable roads.

Making them mandatory will support HGV drivers to carry out effective route planning, especially the new HGV drivers coming into the industry to support the vital role lorries play in the economy.

There are more lorry journeys than ever, risking more incidents. HGV mileage grew by nearly 9 per cent over the last year and is back above pre-pandemic levels.

Lorries colliding with local infrastructure, such as railway bridges, or becoming stuck on narrow roads causes major disruption and is costly to local communities. They often take significant amounts of time and resources to free, cause major congestion across the local road network generating more emissions and they disrupt local rail services.

Cllr David Renard, LGA Transport spokesperson, said:

“The spate of accidents we continue to see involving lorries blocking streets, damaging local areas and crashing into bridges on an all too regular basis are causing major disruption to local communities.

“There are more lorry journeys than ever, risking more incidents. HGV mileage grew by nearly 9 per cent over the last year and is back above pre-pandemic levels.

“Councils already work with freight and haulage companies to ensure that lorries use the most suitable routes and roads. However, there are a minority of drivers who continue to follow satnav systems that take them down routes that are totally inappropriate for the weight and height of their vehicle.

“By making it mandatory for anyone operating an HGV to use a specialist satnav device, the Government can help to reduce the risk of accidents and keep our roads moving.”



# Rural Market Towns Group + MEMBERSHIP



Working Together  
for a Brighter Tomorrow

RSN working with **nalc**  
in support of Rural Market Towns

# A SHARED COLLECTIVE VOICE



## ABOUT



In increasingly uncertain times ensuring that your communities are given the chance to thrive must be one of the key objectives of any successful Town Council.



The Rural Market Towns Group - which is supported by NALC and is part of the Rural Services Network, will provide you with resources, connections, knowledge, and experience, that enables the representation of your Town to inform policy and generate improved outcomes for your residents and business communities.

Our Rural Market Towns are not afforded equal access to services and opportunities that are provided to our urban counterparts, and it is more important than ever that Rural Market Towns as a collective, have a voice to express the challenges that our constituents face every day simply by choosing a more rural location in which to live.

# LEVELLING UP

a vision for the future that will see public spending on R&D increased in every part of the country; transport connectivity improving; faster broadband in every community; life expectancies rising; violent crime falling; schools improving; and private sector investment being unleashed.

“without a strong collective voice we risk  
being left behind...”



Many of the challenges which government seek to address through levelling up are compounded by being rurally located.

Many of our rural market towns have historic royal charters and have played a pivotal role in the economic prosperity of our country – combined with a wealth of natural capital, cultural vibrancy and stunning architecture – there is incredible potential to once again become centres of economic prosperity in a time where now more than ever we are beginning to value ‘locality’ and a devolution of decision making to impact the communities which we directly serve.

# SO WHY DO WE NEED A RURAL MARKET TOWNS GROUP?

“Many small voices speaking individually simply creates a cacophony of noise – these small voices combined in a cultural choir can create a strong, consistent, and harmonious collective voice....”



Membership is simple and you can engage as little or as much as time and resource allow, whilst we ensure that you get the best value from the work we undertake for the Group, essentially providing you with valuable additional resource and tools.

If we are to access opportunities for funding, influence policy decisions and shine a light on the impact that our Rural Market Towns have on economic prosperity and quality of life we need to combine the voices of Rural Market Towns across England.

The successful track record of the RSN in influencing Government policy decisions and improving fairer funding demonstrates how a collective voice can improve outcomes and create impact.

The Rural Market Towns Group will provide you with resources, connections, knowledge, and experience, that enables the representation of your Town to inform policy and generate improved outcomes for your communities.

Our Rural specific resources – such as our bespoke research, newsletters, infographics, comparative data, round up of funding opportunities as well as online events can be used to facilitate better communication with your constituents, and be repurposed to increase awareness of the valuable work that the Town Council undertakes in collaboration with the Rural Market Towns Group.

# VISION

The Rural Market Town Group aims to empower you to help influence the national agenda to create a more equitable distribution of funding, with the associated acknowledgement of the importance of our historic rural market towns.

Ultimately delivering impact that is felt right across your rural communities in the form of improved economic prosperity, quality of life and unrivalled community spirit.

Economic  
Prosperity

Cultural  
Vibrancy

Influence

Community

Without a strong collective consistent voice, we risk  
being left behind



# MEMBERSHIP OVERVIEW

- FREE six-month trial period - see website for details and low cost fees beyond trial period
- Access to shared knowledge of over 200 Rural Market Towns
- Peer to peer networking opportunities
- Access to research and resources to aid planning
- Access to resources including, white papers, reports, statistical summaries and rural analysis
- Newsletter six times a year highlighting relevant policy developments, case studies and funding opportunities
- Opportunity to share your events and news with the Group and wider RSN
- Collective campaigning for improved rural recognition and service improvement through RSN national campaigns
- FREE attendance at any of nine online seminars held Annually
- Discounted tickets for RSN National Rural Conference
- Two bespoke meetings a year for Councillors and one for Clerks
- Weekly Rural Bulletin and Monthly RSN Funding Digest





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